

Technical Assistance Advisor

Technical Assistance to the Ministry of Justice in Conducting Analysis of Professional Enforcement Officers Operations, Costs and Tariff of Fees

Business Enabling Project
USAID

Belgrade

“Financial Planning and Controlling Specialist”

Total Input for Technical Assistance Advisor - 30 Days

Overall Length of On-going Project: August 15, 2016 – December 31, 2016

Position

- The Serbia Business Enabling Project (BEP) is seeking an **Advisor** to *provide technical assistance to help the Serbian Ministry of Justice (MoJ) to effectively implement the new Law on Enforcement and Security, by providing analysis related to the professional enforcement officers (PEOs) operations and costs under the newly introduced competences, and the way the new Tariff of Fees impacts their businesses.*

Overview

The Serbia Business Enabling Project (“BEP”) is a seven-year USAID-funded project awarded to Cardno Emerging Markets USA, Ltd. to assist the Government of Serbia to strengthen the business environment, fiscal and macroeconomic management, financial market development, and business education throughout the country. It provides long-term technical assistance and other support to help advance legal and regulatory reforms, build institutional and professional capacity, and other activities as may be requested by the GoS. The project is organized around three components, each implemented by a resident team of Serbian and international professionals: Component 1 – Business Regulation and Economic Governance; Component 2 – Macroeconomic Policy and Public Financial Management; Component 3 – Financial Markets Development.

BEP Component 3, Financial Markets Development, helps Serbian financial markets increase the competitiveness and affordability of financial services and helps improve the business environment for finance. This includes technical assistance to help counterparts draft or/and

implement new legislation, strengthen their institutional capacity, and help to influence policies that will shape the evolution of the financial sector and its role in economic development.

The USAID Business Enabling Project assists the Ministry of Justice in its efforts to reduce lending risk and lower the cost of enforcement. The target of those efforts in the enforcement area is to support the timely and consistent implementation of the newly adopted law that fully came into force on July 1, 2016.

The primary objectives for this new program will be:

- To provide technical assistance to the MoJ to effectively implement the new Law on Enforcement and Security, by providing analysis related to the PEOs' operations and costs under the newly introduced competences, and the way the new Tariff of Fees impacts their businesses.
- Provide the MoJ with proposed fees that reflect the costs of PEOs' operations and undertaking the procedures.

Tasks Include:

- 1) Conducting an analysis of the PEOs office revenues and costs;
- 2) Preparing a set of recommendations on adjustments in the existing Tariff of Fees necessary to optimally reflect actual needs, costs and operations of a PEOs office. The recommendations should seek to reach the appropriate balance between keeping the fees high enough to enable the PEOs offices sustainability and profitability, and the need to keep the fees low enough to not burden clients with yet another unreasonable cost in collecting their debts;
- 3) Preparing a brief overview of the PEOs Tariff of Fees in comparable regional countries (e.g. Bulgaria, Macedonia, Montenegro);
- 4) Presenting the findings to the MoJ, Chamber of PEOs and interested public;
- 5) Providing technical assistance to the MoJ regarding drafting of the new Tariff of Fees;
- 6) Providing advice and consultations on PEOs costs and pricing as necessary to achieve the objectives of this program.

Qualifications:

10 years plus experience in financial reporting, monitoring and control, planning and/or internal audit.

Required experience:

- Previous experience with increasing professional capacities of PEOs;
- Previous experience with establishment of PEOs reporting, controlling and oversight systems;

Desired experience includes:

- Previous experience in consulting international cooperation and development projects;
- Previous experience in working with the key stakeholders within the enforcement sector (MoJ, Chamber of PEOs, etc.)

Education:

Advanced Degree in Finance or Economics.

Total Input for Technical Assistance Advisor - 30 Days

Application –

Please carefully assess your ability and review the requirements as they relate to this position.
Only Applicants meeting the criteria will be contacted.

Deadline - Application need to be submitted by July 26th, 2016.

Please send the following to:

info@bep.rs

Cover Letter

Current CV

Contact Information:

- Email
- Mobile

Thank You.